



Mayor
Elise Partin

Mayor Pro-Tem
Tara S. Almond

Council Members
Phil Carter
Eva Corley
James E. Jenkins

City Manager
Tracy Hegler

Assistant City Manager
James E. Crosland

**City of Cayce
Regular Council Meeting
November 5, 2019**

A Regular Council Meeting was held this afternoon at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, City Treasurer Garry Huddle, Planning and Development Director Carroll Williamson, Director of Public Safety Byron Snellgrove, Director of Human Resources Lynn Dooley and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Council Member Almond gave the invocation. Mayor Partin stated that there were special guests in attendance that were going to lead the assembly in the Pledge of Allegiance. Mr. Grant Eddie stated that he was one of the Den Leaders from Scout Pack 331 out of Mt. Hebron United Methodist Church. Pack 331 Cub Scouts Peter Lampkin, Robert Eddie and Leonard Bland introduced themselves, joined Council on the dais and led the assembly in the Pledge of Allegiance.

Approval of Minutes

Council Member Jenkins made a motion to approve the October 1, 2019 Regular Council Meeting minutes, the October 16, 2019 Regular Council Meeting minutes and the October 24, 2019 Special Council Meeting – Administrative Hearing minutes as written. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

Ms. Corder stated no one had signed up for public comment.

Presentations

- A. Presentation of a Knight Foundation Donor Advised Grant through the Central Carolina Community Foundation by JoAnn Turnquist, President and CEO

Ms. Turnquist stated that Cayce was well known for its beautiful historic neighborhoods, the gorgeous Riverwalk but more importantly its sense of community and the incredible leadership of Mayor Partin, Council and its citizens. She stated that

when the Central Carolina Community Foundation was presented with the opportunity on behalf of the Knight Foundation to review a grant for the Cayce Arts District they were thrilled. She stated that the arts make a community vibrant and the City's policies have allowed the arts and artists to flourish. Ms. Turnquist stated that it was her honor to present to Mayor Partin from the Knight Foundation donor advised fund and the Central Carolina Community Foundation a grant in the amount of \$63,000.

Ordinances

A. Discussion and Approval of Ordinance 2019-19 Amending Section 10-31 of the City of Cayce Code of Ordinances Relating to Technical Codes – Second Reading

Council Member Corley made a motion to approve Ordinance 2019-19 on Second Reading. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

B. Discussion and Approval of Ordinance 2019-20 Amending Zoning Ordinance Article 6 District Regulations to Add Language Concerning Infill Development – First Reading

Ms. Hegler stated that staff was requesting Council's consideration to add language to the Zoning Ordinance that creates an infill development regulation Ordinance. She stated that the amendment would require additional staff review of design standards for property that is being developed or redeveloped on a parcel that is predominantly surrounded by existing residential properties. She stated that this would help ensure that the new development is compatible and consistent with and keeps in character with the neighborhoods around it. Ms. Hegler stated that the Planning Commission voted to recommend amending the Zoning Ordinance to add requirements for infill development at the Planning Commission meeting on October 21, 2019.

Council Member Almond made a motion to approve Ordinance 2019-20 on First Reading. Council Member Corley seconded the motion. Mayor Partin commended staff for creating something that could be a model Ordinance for other cities to follow. She stated that the Ordinance was a great way to look at one piece of property or larger pieces of property that are surrounded by residences to make sure they are compatible and with the great character the City has in its neighborhoods. Mayor Partin called the question which was unanimously approved by roll call vote.

Other

A. Discussion and Approval of a Proposal for Cayce Arts District Design and Management

Ms. Hegler stated that this item was deferred several times for further consideration and for the opportunity to build further consensus including proposed improvements to the City's Arts District. She stated that in light of the Knight Foundation grant the City just received and other factors staff would like to issue a new call for artists for various improvements. She stated this would essentially cancel the prior Call which would make it unnecessary to act on this item other than to ask Council to table it.

Council Member Almond made a motion to table the item permanently. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

B. Discussion and Approval to Add a School Resource Officer at Lexington Two Innovation Center

Ms. Hegler stated that Lexington School District Two had received state funding assistance to provide a School Resource Officer (SRO) for the Innovation Center and requested Cayce Public Safety to provide a Public Safety Officer to serve there beginning immediately. Currently, the Innovation Center is the only school in the District that does not have a School Resource Officer. She stated that specifically, District Two requested a contract that provides one (1) additional SRO with the District providing a cost share of the 100% of salary and benefits combined with a cost share of 75% for equipment, and vehicles. Ms. Hegler stated that the school district is continuing this cost share plan with annual contractual agreements. Public Safety is able to absorb the 25% cost share of equipment in the current budget.

Council Member Jenkins made a motion to approve adding a School Resource Officer at Lexington Two Innovation Center. Council Member Carter seconded the motion. Mayor Partin asked if the grant was for just one year. Ms. Hegler stated that the 100% would roll over from year to year so that is how the agreement is established. Mayor Partin called the question which was unanimously approved by roll call vote.

C. Discussion and Approval of Change Order for the Knox Abbott Drive Pedestrian Safety and Traffic Calming Project

Ms. Hegler stated that Council approval was needed to authorize a Change Order to the Knox Abbott Drive Pedestrian Safety and Traffic Calming Project for additional electrical drawings. She stated as part of the Knox Abbott Traffic Calming and Pedestrian Safety Project, utilities were buried underground. She stated that in most cases, adjacent properties are being serviced by new poles that were consolidated to reduce the overall number of overhead poles within the project area. There are several properties where poles cannot reach and service will need to be buried. A change order with the City's selected contractor, the LandPlan Group, is required to

prepare the design drawings for burying utilities to those businesses. Ms. Hegler stated that these drawings will then be used to estimate construction costs.

Ms. Hegler stated that the change order of \$19,375 can be covered by existing TIF funds allocated to the project, as this phase of the project is currently under budget by approximately \$60,000 and is almost 100% complete. Thus, the request is to authorize the change order only, not additional funding. She stated that there may be additional costs in the future to bury the lines.

Council Member Almond made a motion to authorize the change order. Council Member Jenkins seconded the motion. Council Member Carter questioned why Dominion would not be responsible for the cost to run the utility lines to the businesses instead of the City bearing the cost. Ms. Hegler stated that there could be some discussion to that effect with Dominion once City staff knows what the cost would be. She stated that Dominion was aware that the City is having the design drawings done. Mayor Partin called the question which was unanimously approved by roll call vote.

D. Discussion and Approval of Order in Knights Inn Business License Revocation Matter

Ms. Hegler stated that per City Code Section 12-51(b) Council is required to provide a written order of its decision on the Knights Inn business license revocation which Council acted on at an Administrative Hearing on October 24, 2019. She stated that the City Attorney had provided that Order to Council for review and discussion.

Council member Almond made a motion to approve the Order. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Hegler stated that Construction on the City's Art Lot at 1908 State Street would be under way soon. She stated that the City's joint wayfinding signage project kicked off that day with West Columbia and the consultants, Arnett Muldrow. She stated that the project should take approximately six months to design the wayfinding system. Ms. Hegler reminder Council and the assembly that City offices would be closed, Monday, November 11 in observance of Veteran's Day.

Committee Matters

- A. Approval to enter the following Committee approved Minutes into the City's Record
 - Museum Commission – September 12, 2019
 - Events Committee – September 12, 2019
 - Zoning Board of Appeals – September 16, 2019

Planning Commission – September 16, 2019

Ms. Corder stated that it was brought to staff's attention that the Museum Commission minutes incorrectly stated that Ms. Mary Sharpe and Ms. Cindy Peake were absent from the September 12, 2019 meeting. She stated she would ask the Museum Commission's Secretary to correct the minutes so staff could bring the corrected minutes before Council to approve entering them into the City's record.

Council Member Carter made a motion to approve entering the Events Committee, Zoning Board of Appeals and Planning Commission approved minutes into the City's record. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Council Comments

Mayor Partin stated that Veteran's day is a weather make-up day for Lexington School District Two however they are making the day up electronically. She stated that the School District is one of the few districts in the state where students will stay home and work off of their school issued devices.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of possible contract negotiations for economic development concerning the City of Cayce

Council Member Jenkins made a motion to move into Executive Session. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member Corley made a motion to reconvene the Regular meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

There were no actions in follow up to Executive Session.

Adjourn

Council Member Jenkins made a motion to adjourn the meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 7:20 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk

IF YOU WOULD LIKE TO SPEAK ON A MATTER APPEARING ON THE MEETING AGENDA, PLEASE COMPLETE THE INFORMATION BELOW PRIOR TO THE START OF THE MEETING.* THANK YOU.

COUNCIL MEETING SPEAKERS' LIST

Date of Meeting November 5, 2019

Name	Address	Agenda Item

*Appearance of citizens at Council meetings - City of Cayce Code of Ordinances, Sec. 2-71. Any citizen of the municipality may speak at a regular meeting of the council on a matter pertaining to municipal services and operation, with the exception of personnel matters, by notifying the office of the city manager at least five working days prior to the meeting and stating the subject and purpose for speaking. Additionally, during the **public comment period** as specified on the agenda of a regular meeting of the council, a member of the public may speak on a matter appearing on the meeting agenda, with the exception of personnel matters by signing a speakers list maintained by the city clerk prior to the start of the public comment period. At the discretion of the mayor or presiding officer, the length of time for any speaker's presentation may be limited and the number speakers also may be limited.